

## STATE OF NEW HAMPSHIRE

COMMISSIONER  
Jared S. Chicoline

DEPUTY COMMISSIONER  
Christopher J. Ellms, Jr.



DEPARTMENT OF ENERGY  
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Concord, N.H. 03301-2429

OCT 27 '22 PM 1:50 RCVD

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November 18, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Energy to accept and expend a grant in the amount of \$6,247,747 from the U.S. Department of Energy, Office Energy Efficiency and Renewable Energy, through the Bipartisan Infrastructure Law Weatherization Assistance Program, effective upon Fiscal Committee of the General Court and Governor and Executive Council approval through June 30, 2023. **100% Federal Funds**
2. Pursuant to RSA 124:15 and contingent upon approval of Requested Action #1, authorize the Department of Energy, Division of Policy and Programs, to create two temporary full-time positions: one Administrator I (LG 27) and one Program Specialist II (LG 23), to manage the state's Bipartisan Infrastructure Law Weatherization Assistance Program, and establish Class 046 – Consultants for the purpose of providing training and technical assistance services, effective upon Fiscal Committee and Governor and Council approval through June 30, 2023. **100% Federal Funds**

Funds are to be budgeted in FY2023 in the following account:

#### **02-52-52-520010-XXXX0000 BIL WAP**

Expense Class-Account	Description	Current FY23 Budget	Request	Modified FY23 Budget
020 - 500200	Current Expenses	\$0	\$9,816	\$9,816
027 - 582703	Transfers to OIT	\$0	\$5,000	\$5,000
028 - 582814	Transfers to General Services	\$0	\$5,000	\$5,000
030 - 500300	Equipment New/Replacement	\$0	\$10,000	\$10,000
039 - 500191	Telecommunications	\$0	\$1,500	\$1,500
040 - 500800	Indirect Costs	\$0	\$28,000	\$28,000
041 - 500801	Audit Fund Set-Aside	\$0	\$6,247	\$6,247

046 - 500464	Consultants	\$0	\$60,000	\$60,000
050 - 500109	Personnel - Temporary	\$0	\$20,000	\$20,000
059 - 500117	Full Time Temporary	\$0	\$130,000	\$130,000
060 - 500601	Benefits	\$0	\$130,000	\$130,000
066 - 500543	Employee Training	\$0	\$10,000	\$10,000
070 - 500704	In-State Travel	\$0	\$7,000	\$7,000
074 - 500587	Grants for Public Assistance and Relief	\$0	\$5,566,184	\$5,566,184
080 - 500710	Out-of-State Travel	\$0	\$15,000	\$15,000
102 - 500731	Contracts for Program Services	\$0	\$244,000	\$244,000
	<b>Total Expenses</b>	<b>\$0</b>	<b>\$6,247,747</b>	<b>\$6,247,747</b>
<b>Revenue Class - Account</b>				
	<b>Description</b>	<b>Current FY23 Budget</b>	<b>Request</b>	<b>Modified FY23 Budget</b>
000 - 400338- 16	Federal Funds	\$0	\$6,247,747	\$6,247,747
	<b>Total Revenue</b>	<b>\$0</b>	<b>\$6,247,747</b>	<b>\$6,247,747</b>

#### EXPLANATION

This request is to accept and expend \$6,247,747 and create two temporary full-time positions and a consultant class to manage the state's Bipartisan Infrastructure Law Weatherization Assistance Program (BIL WAP). This program is designed to assist low- and moderate-income Granite Staters weatherize their homes utilizing federal funds from a one-time grant from the Bipartisan Infrastructure Law. It is worth noting that this program is separate from and independent of the state's NHSaves program, which is funded through the system benefits charge and managed by the state's utilities.

The Department currently manages the existing Weatherization Assistance Program (WAP) which handles roughly \$2,000,000 a year in federal funds and is funded through the regular federal budget. However, given the workload of the staff managing the existing program (2 FTEs), it would be impossible for this existing staff to manage this new program in addition to their existing duties. These new funds, while serving the same purpose as the existing program, they are required to be kept separate and distinct from the existing program, as well as have differing programmatic, reporting, and compliance requirements. These differences are a function of the federal legislation and outside the control of the New Hampshire Department of Energy.

The State will receive in total \$18,184,438 million in formula funding for this program, to be disbursed in tranches by the US Department of Energy. This request is to appropriate the funding for the buildup of the program. It is anticipated that 1,519 homes will be weatherized over a period of five years with these funds.

If this item is approved, these full-time temporary positions will operationalize these funds, meet the required reporting requirements as well as oversee the day-to-day operation of the program.



Funds will be budgeted in the following classes:

- 020 Current Expenses - This class will be used for purchasing supplies needed for the program.
- 027 Transfers to OIT - This class will be used for IT expenses.
- 028 Transfers to General Services - This class will be used rent paid to DAS.
- 030 Equipment New/Replacement - This class will be used to by furniture for the new employees.
- 039 Telecommunications - This class will be used for telecommunication needs for the program and employees.
- 040 Indirect costs - This class will be used for SWCAP and internal indirect costs to administer the program.
- 041 Audit Fund Set Aside - This class will be used for the .01 Percent Audit Fund Set Aside requirement.
- 046 Consultants - This class will be used to hire consultants to provide training and technical assistance services.
- 050 Personnel - Temporary - This class will be used to reimburse full time employees' salary that work part-time directly with the program.
- 059 Full time Temporary Salary - This class will be used to hire two new full-time temporary employees to administer the program.
- 060 Benefits - This class will be used for the full-time temporary employees' and part-time benefits.
- 066 Employee Training - This class will be used for training for the new employees.
- 070 In-State Travel - This class will be used for any in-state travel requirements for monitoring and meetings.
- 074 Grants for Public Assistance and Relief - This class will be used for contracts to administer the program.
- 080 Out-of-State Travel - This class will be used for any out-of-state travel requirements.
- 102 Contracts for Program Services - This class will be used for contracts that are needed to provide quality assurance inspection services as required for this program.

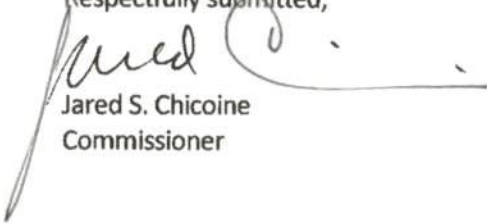
The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) **List of personnel involved:** Two temporary full-time positions: one Administrator I (LG 27) and one Program Specialist II (LG 23)
- 2) **Nature, Need, and Duration:** This will be a five-year program.
- 3) **Relationship to existing agency programs:** This program is additional funding over what the state receives annually for the WAP.
- 4) **Has a similar program been requested of the legislature and denied?** No
- 5) **Why wasn't funding included in the agency's budget request?** This program was not available during the FY22/23 Budget process.
- 6) **Can portions of the grant funds be utilized?** Yes
- 7) **Estimate the funds required to continue this position(s):** If approved these positions will require approximately \$200,000 a year for salary and benefits for the five-year period of performance.

In the event Federal Funds are no longer available, General Funds will not be requested to support this program.

Your consideration of this request is appreciated.

Respectfully submitted,

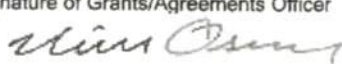
  
Jared S. Chicoine  
Commissioner

**Department of Energy**  
**Fiscal Situation**  
**BIL WAP**

<b><u>Federal Grant #</u></b>	<b><u>Granting Agency</u></b>	<b><u>Grant Period</u></b>
DE-EE0010001	US Dept. of Energy	07/01/2022 – 06/30/2027

Total Grant Award	\$18,184,438
Amount Requested this Period	<u>\$6,247,747</u>
Remaining Amount to be Requested at a Later Date	\$11,936,691

# ASSISTANCE AGREEMENT

1. Award No. DE-EE0010001		2. Modification No.		3. Effective Date 07/01/2022		4. CFDA No. 81.042		
5. Awarded To Executive Office Of The State Of New Hampshi Attn: Jane Lemire 21 S Fruit St Ste 10 Concord NH 033012428				6. Sponsoring Office Energy Effcy & Renewable Energy EE-1 U.S. Department of Energy 1000 Independence Avenue, S.W. Washington DC 20585			7. Period of Performance 07/01/2022 through 06/30/2027	
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority 117-58 Infrastructure Invest & Jobs Act 109-58 Energy Policy Act			10. Purchase Request or Funding Document No. 22EE002390			
11. Remittance Address Executive Office Of The State Of New Hampshi Attn: Jane Lemire 21 South Fruit Street Concord NH 033013834				12. Total Amount Govt. Share: \$18,184,438.00  Cost Share : \$0.00  Total : \$18,184,438.00		13. Funds Obligated This action: \$2,727,666.00  Total : \$2,727,666.00		
14. Principal Investigator			15. Program Manager Christine L. Askew Phone: 202-586-8224			16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 15013 Denver West Parkway Golden CO 80401		
17. Submit Payment Requests To Payment - Direct Payment from U.S. Dept of Treasury			18. Paying Office Payment - Direct Payment from U.S. Dept of Treasury			19. Submit Reports To See Reporting Checklist		
20. Accounting and Appropriation Data 05461-2022-31-200835-41020-1004759-0000000-0000000-0000000								
21. Research Title and/or Description of Project BIL WEATHERIZATION ASSISTANCE PROGRAM - New Hampshire								
For the Recipient				For the United States of America				
22. Signature of Person Authorized to Sign				25. Signature of Grants/Agreements Officer 				
23. Name and Title		24. Date Signed		26. Name of Officer Nicholas C. Oscarsson		27. Date Signed 09/22/2022		

## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
DE-EE0010001PAGE OF  
2 3

## NAME OF OFFEROR OR CONTRACTOR

Executive Office Of The State Of New Hampshire

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>DUNS Number: Not Available UEI: TNVEUXNKA57</p> <p>In addition to this Assistance Agreement, this award consists of the items listed on the Cover Page of the Special Terms and Conditions.</p> <p>Project Period and Budget Period: 07/01/2022 to 06/30/2027.</p> <p>In Block 7 of the Assistance Agreement, the Period of Performance reflects the beginning of the Project Period through the end of the current Budget Period.</p> <p>The Special Terms and Conditions for this award contain specific funding restrictions. Please review the Maximum Obligation term for additional information.</p> <p>Funding for all awards and future budget periods is contingent upon the availability of funds appropriated by Congress for the purpose of this program and the availability of future-year budget authority.</p> <p>DOE Award Administrator: Janice Callahan E-mail: janice.callahan@ee.doe.gov Phone: 240-562-1682</p> <p>DOE Project Officer: Christine Askew E-mail: christine.askew@ee.doe.gov Phone: 202-586-8224</p> <p>Recipient Business Officer: Jane Lemire E-mail: jane.lemire@osi.nh.gov Phone: 603-271-1098</p> <p>Recipient Principal Investigator: Kirk Stone E-mail: kirk.stone@osi.nh.gov Phone: 603-271-6359</p> <p>Electronic signature or signatures as used in this document means a method of signing an electronic message that-</p> <p>(A) Identifies and authenticates a particular person as the source of the electronic message;</p> <p>(B) Indicates such person's approval of the information contained in the electronic message; and,</p> <p>(C) Submission via FedConnect constitutes</p> <p>Continued ...</p>				



**CONTINUATION SHEET**REFERENCE NO. OF DOCUMENT BEING CONTINUED  
DE-EE0010001PAGE OF  
3 3**NAME OF OFFEROR OR CONTRACTOR**

Executive Office Of The State Of New Hampshire

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	electronically signed documents.  ASAP: YES Extent Competed: NOT COMPETED Davis-Bacon Act: YES PI: STONE, KIRK Fund: 05461 Appr Year: 2022 Allottee: 31 Report Entity: 200835 Object Class: 41020 Program: 1004759 Project: 0000000 WFO: 0000000 Local Use: 0000000				